



Guidelines for Enrolment at Lesmurdie Senior High School

Selecting a secondary school that best suits the needs of your child is a very important decision. We thank you for considering Lesmurdie Senior High School as an educational environment for Years 7 to 12.

Our prime focus is to cater for the families and students in our defined local intake area. Students currently enrolled in Year 6 at Local Intake Primary Schools must submit a **Stage 1 Application for Enrolment Form**. Students who reside outside Department of Education Primary School defined local intake areas for Lesmurdie SHS must also submit a **Stage 1 Application for Enrolment Form** and will be considered with all out of local intake area applicants. (Local intake area maps can be viewed on LSHS website www.lesmurdie.wa.edu.au or www.det.wa.edu.au/schoolsonline/). Where room exists in classes, we are able to receive **out of local intake area** applications for enrolment in line with Department of Education policy as follows:

First priority: *A child qualifying for an Approved Specialist Program (LEAP).*

Second priority: *A child who has a sibling also enrolled at the school in the current year, (other than siblings enrolled in LEAP) and who lives nearest the school.*

Third priority: *A child who does not have a sibling enrolled at the school in the current year, or who has a sibling enrolled in LEAP and who lives nearest the school.*

Stage 1 Application for Enrolment requires the following documents to be returned to **Lesmurdie SHS** by **Friday 21 July 2017**:

- Stage 1 Application for Enrolment Form
- Evidence of the child's legal name and age (eg. Birth Certificate, Extract of Birth or Passport)
- Copy of ACIR History Statement (Immunisation History Statement)
- Proof of Residency:
 - Rates Notice or Tenancy Agreement and
 - Two recent documents indicating current residential address (eg. bank correspondence, utility accounts - gas/electricity etc.)
- School Reports and NAPLAN results

You will be notified of the status of your Stage 1 Application for Enrolment as soon as possible. If your application is accepted, you will then be required to complete the **Stage 2 Enrolment process**.

Stage 2 Enrolment requires the following documents to be returned to Lesmurdie SHS:

- Enrolment Form
- Form 1 – Student Health Care Summary
- Any Family Court Orders or Parenting Plans
- Copy of Visa Grant Notice (where applicable)

In addition to submitting the Stage 1 Application for Enrolment Form for Lesmurdie SHS we encourage parents of **out of local intake area** students to enrol their children in the local high school as our capacity to accept out of local intake area students has been limited in recent years.

If you have any queries, please contact the Enrolment Officer on 9291 1218.