

LESMURDIE SENIOR HIGH SCHOOL P&C INC.

Agenda for Extraordinary Meeting to be held on *Monday 8th March 2021*

***Note – all persons present who wish to vote on any motions or elections at any meeting need to be 2021 financial member (cost 50 cents per year).*

1. MEETING OPENED & WELCOME TO NEW MEMBERS
2. APOLOGIES AND PERSONS PRESENT
3. CONFIRM MINUTES
 - 3.1 Minutes from the last ordinary meeting on 22nd February 2021
4. REPORTS:
NIL REPORTS FOR EXTRAORDINARY MEETING
5. P&C GENERAL ELECTION – OFFICE BEARERS: (CHAIR – PRINCIPAL)
 - 5.1 Office Bearers
 - President
 - Vice – President
 - 5.2 Executive committee members (3 positions)
6. APPOINTMENTS
 - 6.1 Appointment of Auditor
 - 6.2 Delegates to WACSSO Annual Conference
7. GENERAL BUSINESS
 - 7.1 New Bank Account & Signatories
 - 7.2
 - 7.3
8. ANY OTHER BUSINESS:
 - 8.1
 - 8.2
9. DATE OF NEXT MEETING
 - 9.1 **Week 8 – 6.45pm Wednesday 22nd March 2021**
10. CLOSURE

**Lesmurdie Senior High School P&C Inc.
Minutes for Extraordinary Meeting 8th March 2021**

Item No	Details	Action
1	Quorum established and meeting declared open at: 6:50pm	
2	Attendance Kerry Chipchase, Sarah Kneale, Pam Rushton	Pam will write a letter appealing to parents. Sarah to send out previous minutes to past paid members.
2.2	Apologies Hannah Smith, Jo-anne Deroost, Kirsten Williams, Rhia Bradtke <i>This meeting was closed at 7.00pm due to lack of attendance. All Agenda items will be moved to next meeting.</i>	
3	Minutes	
3.1	Confirmed: Seconded:	
3.2	Matters arising from previous meeting	
4	Reports	
4.1	President	
4.2	Vice-President	
4.3	Treasurer's Report	
4.4	Canteen	
4.5	Principal	
5	P&C GENERAL ELECTION – OFFICE BEARERS: (CHAIR PRINCIPAL)	
5.1	<ul style="list-style-type: none"> • President – • Vice-President – • Treasurer – 	
5.2	Executive Committee (3 positions) • • •	
6	Appointments	
6.1	Appointment of Auditor	
6.2	Delegates to WACSSO Annual Conference	
7	General Business	
7.1	New bank account and & Signatories	
7.2		
8	Any Other Business	
8.1		
9	Date of next meeting: Monday 22nd March 2021 @ 6.45pm	
10	Closure of meeting time: 7.00pm	