

Board Meeting Minutes



Principal (1) Kerry Chipchase Manager Corp Services (ex-officio): Lyn Harris/Bronwyn Thornton	Community Reps (3) Brendon Boyes (<i>June 2022 – June 2023</i>) Nathan Bushby (<i>August 2022 – August 2023</i>) Chris Tung (<i>May 2020 – December 2022</i>)	Parent Reps (6) CHAIR Amanda McGovern (<i>October 2018 – October 2024</i>) Anna Bunn (<i>April 2018 – June 2023</i>) Mathew Della Franca (<i>May 2021– May 2023</i>) Chris Wessels (<i>August 2021 – August 2024</i>)	Staff Reps (3) Emma Gallagher (<i>Feb 2023- Feb 2025</i>) Donna Gardiner (<i>Feb 2023- Feb 2025</i>) Sam Siney (<i>July 2021 – July 2023</i>)	Student Reps (2) Chloe Mouritz Grace Reid Brandyn Murley
Committee	School Board	SCRIBE: Katharine Harrington CHAIR: Amanda Mc Govern	DATE: 6 February 2023	
PRESENT:	Brendon Boyes, Anna Bunn, Nathan Bushby, Kerry Chipchase, Mathew Della Franca, Emma Gallagher, Donna Gardiner, Amanda McGovern, Chloe Mouritz, Brandyn Murley, Grace Reid, Chris Tung, Chris Wessels			
Apologies:	Sam Siney, Bronwyn Thornton			
PREVIOUS MINUTES:	<i>To be noted – This meeting was the 2022 AGM. No parents attended.</i> 21 November 2022 Moved by: Chloe Mouritz Seconded: Mathew Della Franca			
NEXT MEETING:	Chair: Amanda McGovern Date: 13 March 2023			

TOPIC	DISCUSSION	ACTION	WHO	DATE
Welcome and Introductions				
The Chair opened the meeting with an acknowledgement of country.				

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<p><i>"I respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Beeloo people. It is a privilege to be standing on Beeloo country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia."</i></p> <p>Amanda welcomed Donna Gardiner and Emma Gallagher to the Board.</p> <p>Grace Reid was also awarded the Long Tan Leadership Award. Congratulations Grace.</p>				
Conflict of Interest	<ul style="list-style-type: none"> Board members should declare any conflicts of interest (as per the Code of Conduct). Nil 			
Financial Report				
<ol style="list-style-type: none"> Finances 2022 Preview 2023 Budget 	Kerry discussed One Line Budget and Contribution and Charges information (see files).			
Business Arising				
1.	Nil			
School /Board Business				
1. Community Rep tenure review (Appointed not elected)	Chris Tung's tenure as Community Rep has expired.			
2. Parent Rep tenure review (elected by parents)	Amanda Mc Govern will step back as a parent member mid year. Tenure for Anna and Mathew expires in June and May respectively.	<p>Nominations from the parents to be called as soon as possible.</p> <p>Those who's tenure is expiring are encouraged to renominate. Board members</p>	<p>KH</p> <p>Board members</p>	<p>Asap</p> <p>Asap</p>

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Parent and community process, what do we want to achieve by involving the parent body (from AGM).	<p>Discussion about date of AGM.</p> <p>Board willing to attend functions within the school.</p> <p>Bio on the website.</p>	<p>to encourage other parents to nominate.</p> <p>Set for last meeting of the year in 2023. Mark calendar.</p> <p>Kerry to report back to staff.</p> <p>Board members to provide brief Bio to Katharine to be posted on website.</p>	<p>KH</p> <p>KC</p> <p>Board members</p>	<p>Asap</p> <p>ongoing</p> <p>Asap</p>
3. Staff Rep tenure review (elected by staff)	Sam Siney on LSL and will be returning in second term.			
4. Welcome student members	Chloe, Brandyn and Grace welcomed back to the board. All are student councilors with Chloe (School Captain) and Brandyn (Deputy School Captain).	<p>Students will report on the ideas they raised during their election speeches at the next meeting.</p> <p>Look to bring through Year 11 students earlier so they can gain experience. School to investigate plans.</p>	<p>Students and EG</p> <p>EG</p>	<p>13 March</p> <p>asap</p>
5. Review business plan focus areas for 2023	This remains consistent as the Business Plan has been extended from 2022 until 2023. School is making judgements on targets at the moment.	Kerry to present at the next meeting.	KC	March 13
6. Direction on policy reviews	<p>Overlapping with Board Portfolios. Building plan and STEM build still progressing. Business Plan will be finalized later this year.</p> <p>How we use the STEM Centre needs to be unpacked by staff. DOE is pushing STEM/careers pathway.</p>	More guidance needed on STEM build from external sources.		

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7. Potential Board Portfolios?	Board Reps on Portfolios STEM - Emma, Nathan, Chris T, Chloe BUSINESS PLAN – Donna, Amanda, Grace, Chloe, Brendon, Sam BUILDING PLAN – Kerry, Chris W, Brandyn, Anna, Matt, Brendon	Update list and send to Board.	KH	Asap
8. Engaging local MP and CoK councilors		Ongoing		
9. Review of Terms of reference - determine member numbers	Run process for staff representatives and determine Community, staff and parent reps.	Review Term 2, place on agenda.	KH	asap
Principal's Report				
ESAT recommendations report	Kerry working a day a week for the Department and Donna taking up 1 day a week as Principal.			
Portfolio reports				
<ul style="list-style-type: none"> • Student Councilor report (Grace, Chloe and Brandyn) • Stem Centre (Mathew Della Franca) • Building Plan (Chris Wessels) 	<p>Student Councillors did induction session with new students prior to school starting. Student Councillors have divided into a number of groups (Diversity, environment...) Will also focus on Student nominated Staff Awards.</p> <p>Matthew Hughes is aware of the build and will be touching base with the school</p>	More information will be presented at next meeting	Student members	13 March

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<ul style="list-style-type: none"> Business Plan (Amanda McGovern) 	<p>Business Planning working team plus meetings with Leadership and whole School meetings. Refined down to 4 foci. Currently writing strategies.</p> <p>Will be calling parent focus group and student group.</p>	Donna to present the background to this at next meeting.		
General Business				
Staff Presentation	WACE Achievement 2022 - Emma Gallager presented information on student achievement.			
Staff Presentation 13 March	<p>Kerry Chipchase to present judgements on targets and overview of Annual Report.</p> <p>Would like feedback on the Vaping presentation at Meeting 3.</p> <p>School Psych also to be invited to present at a meeting.</p>			
Other Business				
Board Photo		Add to agenda for 13 March.		
Survey	Board would like feedback on the survey results.	Donna to investigate.	DG	ongoing
Student ID	Proformas are available from the Front Office.			
Meeting closed: 7.00pm		Next meeting: Monday 13 March 2023		

I confirm these minutes to be a true and accurate record of the proceedings of this meeting.

Chairperson

Date