

Board Meeting Minutes



Principal (1) Kerry Chipchase Manager Corp Services (ex-officio): Bronwyn Thornton	Community Reps (3) Anmol Kumar	Parent Reps (6) Chair Mathew Della Franca <i>(May 2021– May 2026)</i> Brendon Boyes <i>(February 2024 – February 2027)</i> Anna Bunn <i>(April 2018- April 2024)</i> Renee De Prazer <i>(February 2024 – February 2027)</i> Chris Wessels <i>(May 2022 – May 2024)</i> Chris Tung <i>(June 2023 – June 2026)</i>	Staff Reps (3) Emma Gallager <i>(Feb 2023- Feb 2025)</i> Donna Gardiner <i>(Feb 2023- Feb 2025)</i> Hayley Trueman <i>(June 2023 – June 2025)</i>	Student Reps (2) Grace Innes Grace Reid Annabelle Zwickl
Committee	School Board	SCRIBE: Katharine Harrington	DATE: 11 March 2024	
PRESENT:	Brendon Boyes, Anna Bunn, Kerry Chipchase, Mathew Della Franca, Emma Gallager Donna Gardiner, Grace Innes, Grace Reid, Bronwyn Thornton, Chris Tung, Chris Wessels, Annabelle Zwickl			
Apologies:	Renee De Prazer, Hayley Trueman, Anmol Kumar			
PREVIOUS MINUTES:	5 February 2024 Moved by: Chris Wessels Seconded: Anna Bunn			
NEXT MEETING:	Chair: Mathew Della Franca Date: 22 April 2024			
TOPIC	DISCUSSION	ACTION	WHO	DATE
Welcome and Introductions				
Welcome and introductions	Nil			

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Conflicts of Interest	Board members should declare any conflicts of interest (as per the Code of Conduct)			
Presentations				
Staff Presentation – School Review 2020-2023	Student Performance Emma Gallager – Senior School WACE Achievement, Year 12 Attainment, Median ATAR, %Students with ATAR over 70, SCSA Certs	Emma to send out the data.	EG	Asap
	Callum Millard – Lower School Good Standing Data, Attendance and Suspension Data	Callum happy to chat with Board members if they have any further questions.	Board/CM	ongoing
Student Leaders	Report from Student reps – see attached.	Students will continue to unpack these ideas	Student reps	Ongoing
Financial report				
Annual Budget to be noted. (BT)	Bronwyn presented the comparative budget.	<i>The Board notes the 2024 Budget. Moved: Bronwyn Thornton Seconded: Mathew Della Franca</i>		
Financial Report (BT)	Bronwyn presented the one line budget statement.	More information will be available at the next meeting.	BT	22 April
Business Arising				
Parent Rep Tenure	Reviewed current Parent Rep tenures and expressions of interest to the Parent Community for interest in two upcoming positions. Its noted Board positions cannot automatically roll over terms and must go for renomination.	Candidate voting for 2 x Parent Rep nominations		
Staff Presentation Ideas		Carry forward		

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Chair and Deputy Chair Positions	Chair and Vice Chair positions to be declared vacant at the start of the next meeting	KH to call for nominations.	KH	asap
School /Board Business				
1. Raise Foundation mentoring (DG)	New partnership with RAISE Foundation. 15 Year 8 students selected for Term 2 and a further 15 in Term 3. Internal mentorship program running in Years 7 and 9.	Please pass on any mentor nominations to Donna.	Board	asap
2. Annual Report endorsement (KC)	Anna to send through suggestions to Katharine. Board members welcome to give their input – deadline 13 March	<i>Proposed that the 2023 Annual report be endorsed. Moved: Anna Bunn Seconded: Mathew Della Franca Passed: unanimously</i>	AB Board	13 March 13 March
3. Board Award Review (KC)		Carry forward		
Portfolio Reports				
Principal's Report (KC)	150 Alumni members registered Harmony Day and ANZAC Day.	If Board members have any ideas on how to partner with them, please speak to Donna. DG to invite Board Members to ANZAC Day.	Board DG	Asap Term 1

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	<p>P&C – Quiz night and Kalamunda Show stall. Fundraising for Airconditioning. More information will be made available.</p> <p>Bibbulmun Network – nominated Literacy and Language teachers.</p>	<p>Board invited to assist.</p> <p>Successful program last year with significant funding. This will continue in 2024.</p>	Board	ongoing
Chair Report (MDF)				
Business Plan Report (ESAT)	1. ESAT			
	2. Priorities feedback			
Student Report				
Other Business				
Board Training	Training offered to Board Members. Board members encouraged to attend upcoming training course at PBPS.	Board members to complete Mandatory training.	Board	asap
Meeting closed:		Next meeting: 22 April 2024		

I confirm these minutes to be a true and accurate record of the proceedings of this meeting.

Chairperson

Date