

# Board Meeting Minutes



<b>Principal (1)</b> Kerry Chipchase <b>Manager Corp Services (ex-officio):</b> Bronwyn Thornton	<b>Community Reps (3)</b> Adam Hort (July 2024 – July 2027)	<b>Parent Reps (6)</b> <b>Chair</b> Mathew Della Franca <i>(May 2021– May 2026)</i> Brendon Boyes <i>(February 2024 – February 2027)</i> Renee De Prazer <i>(February 2024 – February 2027)</i> David Hodges <i>(April 2024 – April 2027)</i> Chris Wessels <i>(April 2024 – April 2026)</i> Chris Tung <i>(June 2023 – June 2026)</i>	<b>Staff Reps (3)</b> Emma Gallager <i>(Feb 2023- Feb 2025)</i> Donna Gardiner <i>(Feb 2023- Feb 2025)</i> Hayley Trueman <i>(June 2023 – June 2025)</i>	<b>Student Reps (2)</b> Erin Collins Ayala Williams Sabrina Della Franca <sup>(ex-Officio)</sup>
<b>Committee</b>	<b>School Board</b>	<b>SCRIBE: Emma Gallager</b>	<b>DATE:14 October 2024</b>	
<b>PRESENT:</b>	Brendon Boyes, Kerry Chipchase, Erin Collins, Mathew Della Franca, Sabrina Della Franca, Renee De Prazer, Emma Gallager, David Hodges, Adam Hort, Bronwyn Thornton, Hayley Trueman, Ayala Williams, Grace Innes, Annabel Zwickl, Grace Reid			
<b>Apologies:</b>	Chris Tung, Chris Wessels, Donna Gardiner			
<b>PREVIOUS MINUTES:</b>	<b>26 August 2024</b> Moved by: Mathew Della Franca Seconded: Renee de Prazer			
<b>NEXT MEETING:</b>	Chair: Mathew Della Franca Date: 18 November 2024			

TOPIC	DISCUSSION	ACTION	WHO	DATE
<b>Welcome and Introductions</b>				
<b>Welcome and introductions</b>	Mathew welcomed the Board and the new Student Board Reps. Thank you for the service by outgoing student board representatives – Grace, Grace and Annabel - and welcome to our new students – Ayala, Erin and Sabrina.			

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TOPIC	DISCUSSION	ACTION	WHO	DATE
<b>Conflicts of Interest</b>	Board members should declare any conflicts of interest (as per the Code of Conduct) <i>Dave Hodges – no conflict as parent rep and casual teacher.</i> <i>Adam Hort – running in State election</i> <i>Emma Gallager – staff rep but also parent of a student at LSHS</i>			
<b>Presentations</b>				
Business Plan – Target 3.4 Callum Millard  Target 4 Kerry and Donna	Target 3.4: Social and emotional Learning- previously woven into the Health curriculum. Year 7 students at LSHS also participate in a CARES program. Looking at expanding this into Years 7-10 going forward – challenging re: time and staff resourcing. Tried an online platform in 2024 – Wellio. Targeted content based on areas of concern identified. Translated to a decrease in negative behaviours (suspension data, etc.). Upskilling of staff and updating PL for staff is a challenge we are trying to address.	Moved to next meeting	KC/DG	18/11/2024
<b>Financial report</b>				
1. School Financial Summary 2. September 2024 Collection rates 3. 2025 Voluntary Contributions and Charges, extra costs components and personal items	Reports presented and passed. Moved by Adam Hort Seconded Dave Hodges  Extra charges and resource lists tabled and accepted Moved by Dave Hodges Seconded by Adam Hort			

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schedule to be approved by Board.				
<b>Business Arising</b>				
1. Pomeroy Rd Parking student meeting.	Safety concerns have been an ongoing issue for all parties. Meeting occurring this week – Anthony Vuleta (City of Kalamunda CEO), councillors, Sue Svendsen (DoE), Mathew Della Franca, other Board reps and students. Students have prepared and sent a document to the City of Kalamunda which outlines concerns and possible solutions.	Meeting - attendees to report back at next meeting	Various parties	Thursday 17/10 2pm
2. Priority projects of the school and Priorities meeting feedback.	Meeting held in August regarding school development priorities. STEM Centre under development, next priority is a Student Services Centre (potential location TBD). Looking for engagement and support from local and state government. Adam has advised that this is not always a smooth process. Consider production of a proposal including costings, benefits, etc. Circulate good examples so that new priority can be submitted as a proposal. Data to be identified to support proposal.	Sharing of proposals	Adam	ASAP/Next meeting
		Functional review example	Renee	ASAP
		Photo of new Student Services build at KSHS	Dave	ASAP
			KC/EG	ASAP
<b>School /Board Business</b>				
1. Endorsement of Student reps 2025.	New student Board reps- Erin Collins (11), Sabrina Della Franca (10) and Ayala Williams (11) have been endorsed unanimously by the Board and welcomed. Only two students can vote and must be over 15 years of age.	Erin and Ayala are the nominated Student Representatives with voting rights. Sabrina will be ex-officio but can be called in to vote in absence of either Erin or Ayala.		

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<b>Portfolio Reports</b>				
Principal's Report (KC)	<p>1. Public School Review (including ESAT) has been announced as scheduled for Term 2, 2025. The Board plays a key part in this process as well as other key stakeholders. The school is judged according to The Standard in 6 key areas – Relationships and Partnerships, Learning Environment, Leadership, Use of Resources, Teaching Quality &amp; Student Achievement Progress. Recommendations from previous review in June 2021 to be addressed and reported on in terms of progress:</p> <ul style="list-style-type: none"> <li>• Enriching partnerships</li> <li>• Aspirant program</li> <li>• Professional learning for teaching/learning framework</li> </ul> <p>Consider what information the Board needs to support the review process. This will be an ongoing information sharing point at Board going forward</p>	<p>A copy of The Standard provided to Board members for perusal. Bring any questions or points of clarification.</p> <p>Unpack school review process (annual cycle)</p>	<p>All</p> <p>DG</p>	<p>Next meeting.</p> <p>Next meeting</p>
Chair Report (MDF)	Focus has been the Pomeroy Rd Student parking concerns, focusing on stakeholder engagement with board members, P&C and Kalamunda city, to lobby support for a meeting and how to progress.	Meeting scheduled at LSHS between all stakeholders	MDF	17/10/24
Student Report	<p>1. Outgoing student reps have shared their learnings from the Board as well as their future plans post-LSHS. Mathew has wished the students well on behalf of the Board.</p>			
<b>Other Business</b>				

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TOPIC	DISCUSSION	ACTION	WHO	DATE
1.		•		
2.				
3.				
<b>Meeting closed:</b> 7.00 PM		Next meeting: AGM - 18 November 2024		

I confirm these minutes to be a true and accurate record of the proceedings of this meeting.

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Chairperson

\_\_\_\_\_

Date