

# Board Meeting Minutes



<b>Principal (1)</b> Kerry Chipchase <b>Manager Corp Services (ex-officio):</b> Bronwyn Thornton	<b>Community Reps (3)</b> Adam Hort (July 2024 – July 2027)	<b>Parent Reps (6)</b> <b>Chair</b> Mathew Della Franca <i>(May 2021– May 2026)</i> Brendon Boyes <i>(February 2024 – February 2027)</i> Renee De Prazer <i>(February 2024 – February 2027)</i> David Hodges <i>(April 2024 – April 2027)</i> Chris Wessels <i>(April 2024 – April 2026)</i> Chris Tung <i>(June 2023 – June 2026)</i>	<b>Staff Reps (3)</b> Emma Gallager <i>(Feb 2023- Feb 2025)</i> Donna Gardiner <i>(Feb 2023- Feb 2025)</i> Hayley Trueman <i>(June 2023 – June 2025)</i>	<b>Student Reps (2)</b> Erin Collins Ayala Williams Sabrina Della Franca <sup>(ex-Officio)</sup>
<b>Committee</b>	<b>School Board</b>	<b>SCRIBE: Katharine Harrington</b>	<b>DATE:18 November 2024</b>	
<b>PRESENT:</b>	Brendon Boyes, Kerry Chipchase, Erin Collins, Mathew Della Franca, Sabrina Della Franca, Renee De Prazer, Emma Gallager, Donna Gardiner, David Hodges, Adam Hort, Bronwyn Thornton, Chris Tung, Chris Wessels, Ayala Williams, Annabel Zwickl, Grace Reid			
<b>Apologies:</b>	Hayley Trueman			
<b>PREVIOUS MINUTES:</b>	<b>14 October 2024</b> Moved by: Adam Hort Seconded: Dave Hodges			
<b>NEXT MEETING:</b>	Chair: Mathew Della Franca Date: 10 February 2025			

TOPIC	DISCUSSION	ACTION	WHO	DATE
<b>Welcome and Introductions</b>				
<b>Welcome and introductions</b>	Mathew welcomed the Board.			
<b>Conflicts of Interest</b>	Board members should declare any conflicts of interest (as per the Code of Conduct)			

# Board Meeting Minutes



TOPIC	DISCUSSION	ACTION	WHO	DATE
	<p><i>Adam Hort – running in State election</i>  <i>Emma Gallager – staff rep but also parent of a student at LSHS</i></p>			
<b>Presentations</b>				
School Business Plan feedback	<p>Kerry gave overview on PL – including identifying how they match with the BP targets.</p> <p>CULIP – DG attended Curtin to speak with students about our CULIP program. 6 of 9 latest recruitments from CULIP program.</p> <p>20 plus staff have been through the Step within Program with Amanda McGovern.</p>	ESAT in second term. Board meeting 2 will be an opportunity for DG to run the Board through the Domains.	DG	March 2025
<b>Financial report</b>				
1. Finance Report	<p>Carried forward for salaries about half of this year. Online bank account 4.65% term deposit.</p> <p>Bus repairs – cost blow out</p> <p>C&amp;C review – slight increase in collection rates by about \$2000.00. Year 11 Collection rate reduced.</p> <p>Looking at around 970 students for 2025. 1100 students ideal, does not allow us to accept out of area students.</p> <p>Increase in number of students with disabilities, also increasing in indigenous students.</p> <p>Charge for LEAP – request to increase from \$25 to \$30.</p>	<p><i>The Finance Committee improve an increase from \$25 to \$30 per subject for LEAP program from 2026.</i></p> <p><i>Moved Bronwyn Thornton</i>  <i>Seconded Dave Hodges</i></p>		

# Board Meeting Minutes



TOPIC	DISCUSSION	ACTION	WHO	DATE
	<p>Black Crew jumper- proposal of an additional uniform item. Board asked to approve in principle the addition of this to the uniform list.</p> <p>Uniform Shop Looking to replace Uniform Shop with retail shop in Canning Vale. Postage and school delivery available. LSHS Contracted with Tara until mid 2026.</p>	<p><i>Approved unanimously.</i></p> <p><i>Moved Kerry Chipchase</i> <i>Seconded Adam Hort</i> <i>Board Approved unanimously</i> Sample to be provided</p> <p>More discussions to take place with Tara. BT to inform Board when further discussions have taken place.</p>	<p>BT</p> <p>BT</p>	<p>asap</p> <p>Ongoing</p>
<b>Business Arising</b>				
1. Pomeroy Rd Parking student meeting.	There are challenges with resolving this issue.	MDF continuing speaking with COK.	MDF	ongoing
2. Priority projects of the school and Priorities meeting feedback.	<p>Kiss and Drive Student Services Building Student Parking Library</p> <p>Thank you to Board members who contributed insight into best way to prepare submissions. Government submissions are best suited to November prior to March election. Brief submission suitable, including approval of interested parties. Information about costs incurred in building similar Student Services Centres.</p>	<p>Further discussion in 2025.</p> <p>Board encouraged to contact State election candidates.</p>	<p>Board</p> <p>Board</p>	<p>2025</p> <p>Asap</p>
<b>School /Board Business</b>				
1. Board Awards	<p>Aaron Crawford Leadership Award Deanne Guthrie and Helen Kain Teacher Awards Wendy Taylor Support Staff Award</p>	KH to prepare certificates.	KH	asap

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2. Board presentation attendees SDD 1 Term 1 determined.		Mathew Della Franca to attend 9.00am 3 February 2025.	MDF	3/2/25
<b>Portfolio Reports</b>				
Principal's Report (KC)	Nil			
Chair Report (MDF)	Nil			
Student Report	NIL			
<b>Other Business</b>				
1. Presentations for 2025	Discussion about suitable staff presentations for 2025.	Please forward any ideas to MDF.	Board	asap
2.				
3.				
<b>Meeting closed:</b>		Next meeting: 10 February 2025		

I confirm these minutes to be a true and accurate record of the proceedings of this meeting.

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Chairperson

\_\_\_\_\_

Date