

Board Meeting Minutes



Principal (1) Kerry Chipchase Manager Corp Services (ex-officio): Bronwyn Thornton	Community Reps (3) Anmol Kumar	Parent Reps (6) Chair Mathew Della Franca <i>(May 2021– May 2026)</i> Brendon Boyes <i>(February 2024 – February 2027)</i> Anna Bunn <i>(April 2018- April 2024)</i> Renee De Prazer <i>(February 2024 – February 2027)</i> David Hodges <i>(April 2024 – April 2027)</i> Chris Wessels <i>(May 2022 – May 2024)</i> Chris Tung <i>(June 2023 – June 2026)</i>	Staff Reps (3) Emma Gallager <i>(Feb 2023- Feb 2025)</i> Donna Gardiner <i>(Feb 2023- Feb 2025)</i> Hayley Trueman <i>(June 2023 – June 2025)</i>	Student Reps (2) Grace Innes Grace Reid Annabelle Zwickl
Committee	School Board	SCRIBE: Katharine Harrington	DATE:22 April 2024	
PRESENT:	Kerry Chipchase, Bronwyn Thornton, Anmol Kumar, Mathew Della Franca, Anna Bunn, Renee De Prazer, David Hodges, Chris Wessels, Chris Tung, Emma Gallager, Donna Gardiner, Hayley Trueman, Grace Innes, Grace Reid, Annabelle Zwickl			
Apologies:	Brendon Boyes			
PREVIOUS MINUTES:	11 March 2024 Moved by: Anna Bunn Seconded: Emma Gallager			
NEXT MEETING:	Chair: Mathew Della Franca Date: 27 May 2024			

TOPIC	DISCUSSION	ACTION	WHO	DATE
Welcome and Introductions				
Welcome and introductions	Nil			

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TOPIC	DISCUSSION	ACTION	WHO	DATE
Conflicts of Interest	Board members should declare any conflicts of interest (as per the Code of Conduct)			
Presentations				
Target 1 of Business Plan - Donna Gardiner	<p><i>Feedback is positively impactful for all students in their learning.</i></p> <p>Donna gave an overview of the work going into the Business Plan's strategies and targets.</p> <p>Feedback working very well, now focusing on Feed up ad Feed forward.</p> <p>Graduate teachers – Boot Camp and Tag out program.</p> <p>Student Pledge overview</p> <p>Preexisting conditions for school improvement mapped to the Business Plan.</p>			
Financial report				
School Financial Summary and Funding Agreement noted.		<p><i>The Board noted the Funding Agreement.</i></p> <p><i>Moved: Bronwyn Thornton</i></p> <p><i>Seconded: Hayley Trueman</i></p> <p><i>Passed: unanimously</i></p>		
STEM Build	STEM Build will commence tomorrow, expected completion 26 November.			
Finance Committee	Brendon Boyes has nominated as Board Rep on the Finance Committee. He has been unable to attend to date because of the change of time.	Bronwyn to discuss this with Brendon.	asap	
Business Arising				
Staff Presentation Ideas	See School Business Plan below. Lisa Spry on Sustainability			
School /Board Business				

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TOPIC	DISCUSSION	ACTION	WHO	DATE
1. Election of Chair and Vice Chair	Nominations for the Chair and Vice Chair Positions. Positions of Chair and Vice Chair declared vacant.	Board Chair Mathew Della Franca nominated. Endorsed: Chris Wessels Carried unanimously Vice Chair Chris Wessels nominated Endorsed: Hayley Trueman Carried unanimously		
2. Board Award Review 1. Desborough 2. Board Award	Exec have been discussing and developing a document to present to the Board.	Kerry to present at next meeting.	KC	27 May
Portfolio Reports				
Principal's Report (KC)	Strike Action 23 April. 65% of staff out for the morning. Past experience shows just a handful of students will attend in the morning. Kim Lloyd will be acting Principal. Scheduled staff rostered on with pre arranged work. Staff will be back on site at 12.30 and normal classes resume. Good standing will not be impacted by tomorrow. Staffing – challenges but managing ok.			
Chair Report (MDF)	1. Mathew and Kerry thanked Anna Bunn for her service and efforts with the Board over the last 6 years.			
Business Plan Report (ESAT)	1. ESAT Next ESAT late this year or next year, date as yet not determined.	Kerry gave an overview of the focus areas from the ESAT review. This will be updated each term.		

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	2. Priorities feedback Other discussion on Relationships and Partnerships Tapping more into Alumni			
School Business Plan	A template has been developed to report back to the Board on the progress being made towards our targets. Proposed that an update be given in Terms 3 and 4. Board invited to suggest staff presentations based on the targets.	Board to provide feedback on areas they would like to hear more about next meeting.	Board	27 May
Community Report	Anmol has put a piece on one of the local Facebook posts. Limited feedback but four parents provided feedback about a perceived lack of academic vigour in General and VET courses.	Further discussion about the community role at next meeting. Possible portfolio. Mathew to follow up with Pickering Brook Primary School re Board Training.	KH MDF	27 May Asap
Student Report	No update	Students will report after next Student Council meeting.	Students	27 May
Other Business				
Portfolios	Community Role is a possible portfolio. Portfolios must relate to the targets and strategies within the Business Plan. STEM Club is very popular.	Shared information about what clubs students are keen to have access to and see what the Board can assist with. Anmol to call Kerry to make a time to speak to him.	Anmol	ongoing
After school groups/ clubs	There has been interest/ discussion in having additional after school groups and clubs, Ideas presented for clubs/ groups: Chess club, wellbeing (yr 12), Craft, Makers spacers? Book club, Art and an Environmental club i.e Kanyana support.	Donna Gardiner managing this as part of her portfolio.	DG/ KH?	Ongoing

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TOPIC	DISCUSSION	ACTION	WHO	DATE
Meeting closed: 6.45pm		Next meeting: 27 May 2024		

I confirm these minutes to be a true and accurate record of the proceedings of this meeting.

Chairperson

Date