

Board Meeting Minutes



Principal (1) Kerry Chipchase Manager Corp Services (ex-officio): Bronwyn Thornton	Community Reps (3) Adam Hort (July 2024 – July 2027)	Parent Reps (6) Chair Mathew Della Franca <i>(May 2021– May 2026)</i> Brendon Boyes <i>(February 2024 – February 2027)</i> Anna Bunn <i>(April 2018- April 2024)</i> Renee De Prazer <i>(February 2024 – February 2027)</i> David Hodges <i>(April 2024 – April 2027)</i> Chris Wessels <i>(May 2022 – May 2024)</i> Chris Tung <i>(June 2023 – June 2026)</i>	Staff Reps (3) Emma Gallager <i>(Feb 2023- Feb 2025)</i> Donna Gardiner <i>(Feb 2023- Feb 2025)</i> Hayley Trueman <i>(June 2023 – June 2025)</i>	Student Reps (2) Grace Innes Grace Reid Annabelle Zwickl
Committee	School Board	SCRIBE: Katharine Harrington	DATE: 26 August 2024	
PRESENT:	Kerry Chipchase, Brendon Boyes, Bronwyn Thornton, Mathew Della Franca, Renee De Prazer, David Hodges, Chris Wessels, Chris Tung, Grace Innes, Grace Reid, Emma Gallager, Annabelle Zwickl			
Apologies:	Donna Gardiner, Hayley Trueman, Adam Hort			
PREVIOUS MINUTES:	22 July 2024 Moved by: Dave Hodges Seconded: Chris Wessels			
NEXT MEETING:	Chair: Mathew Della Franca Date: 14 October 2024			
TOPIC	DISCUSSION	ACTION	WHO	DATE
Welcome and Introductions				
Welcome and introductions	Mathew welcomed the Board.			

Board Meeting Minutes



TOPIC	DISCUSSION	ACTION	WHO	DATE
Conflicts of Interest	Board members should declare any conflicts of interest (as per the Code of Conduct) <i>Adam Hort – Has declared intent to run as Liberal Candidate for Bullwinkel.</i> <i>Dave Hodges – no conflict as parent rep and casual teacher.</i>			
Presentations				
Target 3 .5 – 3.7 of Business Plan –	Kerry outlined the LINKs program as it relates to Business Plan (3.5). Professional Learning (3.7) Kerry gave overview of PL schematics.			
Financial report				
1. School Financial Summary 2. July 2024 Collection rates	Bronwyn presented July Financial Summary. Bronwyn presented the collection rates to end of July.	Please contact Bronwyn with any questions.	<i>Board Members</i>	<i>ongoing</i>
Business Arising				
1. Board Awards (KC)	Draft process for Board Awards presented.	<i>Board notes and endorses the Board Award process.</i> KH to proceed with process.	KH	ASAP
2. Terms of Reference	Draft Terms of Reference presented. These are the original ToR from the DOE website with selected clauses filled as per discussion at Board Meeting 22 July.	The Board endorses the Terms of Reference; Moved: Mathew Della Franca Seconded: Dave Hodges Approved unanimously. TOR to be reviewed Term 3 2025.		
3. David Hodges – Parent Rep	Board notes and endorses David Hodges as Parent Representative.	Moved: Mathew Della Franca Seconded: Brendon Boyes		

Board Meeting Minutes



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		Approved unanimously		
School /Board Business				
1. Bushfire Policy	The Bushfire Policy has been updated and uploaded to the Dept. An abridged version is to be uploaded to the website by 31 August.	The Bushfire Policy is noted by the Board and will be placed on the website.	KH	asap
2. ESAT Recommendation	Kerry discussed the LT Feedback on the ESAT recommendation including PL on offer.	This will be reviewed at Board every term. Noted in Year plan.	KH	ongoing
Portfolio Reports				
Principal's Report (KC)	<ol style="list-style-type: none"> 1. Enrolments 958 a little down. Ideal number 1020. 2. Subjects on offer – impacted by the number of students in Year 11 selecting a subject. Often not sustainable. 			
Chair Report (MDF)	<ol style="list-style-type: none"> 1. Ready for concrete pad for telescope. 2. Give right - collection of stationery to be recycled and reused at the school. 	CM sourcing quotes.	CM	asap
Student Report	<ol style="list-style-type: none"> 1. Sustainability students – excursion to Emmanuel College. <ul style="list-style-type: none"> • Containers for change – funds for student council events, need more than the one available in a more convenient position. 2. Book week parade a huge success and enjoyed by students 3. Hot Dogs for Guide Dogs – more successful, could have been promoted more over PA and also that EFTPos available. 4. Student concert very good. 	Students working with admin to arrange more.	Students	ongoing

Board Meeting Minutes



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	5. Waste sorted program identified breakdown of rubbish in bin.			
Other Business				
1. Pomeroy Rd Parking concerns update	Feedback from the school. School is not able to proceed with on school parking as there is no mandate for the school to do it. Seeking further input from students and community. Further discussion with CoK who require data. Questions need to be determined to get the information needed i.e., a safety issue.	<ul style="list-style-type: none"> • Board would like some more input from students about what they identify as an issue. • KC to investigate entry via the oval. • Meet with students to further discuss. Students to let KC know when ready. 	<p>Students</p> <p>KC</p> <p>Board Reps</p>	<p>As soon as possible.</p> <p>As soon as possible Within 2 weeks.</p>
2. Priority projects of the school and Priorities meeting feedback, upcoming state election	Previously identified Student Services Centre and A Kiss and Drive drop off. These are still the main needs of the school.	KC to ask Exec to formulate their vision and feedback to Board.	KC/Exec/Board	ongoing
3. Leavers Jacket	<p>Board asked to endorse the new style leavers jacket with indigenous design on lining, once the statement that the lining has been designed by an indigenous person who has been paid for the design and endorsed is ratified.</p> <p>Discussion about a choice of linings. Indigenous lining aligns to the values of the schools.</p> <p>Staff jacket – thoughts on having a jacket for staff uniform. Some concern from students as this would reduce the ‘specialness’ of the leavers jacket. Some differences needed in the jackets.</p>	<p>Board endorses the jacket once ratified.</p> <p>EG to advise Board.</p> <p>EG to discuss differences available for student/staff jacket with students and staff.</p>	EG	asap

Board Meeting Minutes



TOPIC	DISCUSSION	ACTION	WHO	DATE
Meeting closed: 7.27		Next meeting: 14 October 2024		

I confirm these minutes to be a true and accurate record of the proceedings of this meeting.

Chairperson

Date